



**Newfane Central School District
Board of Education**

NEWFANE BOARD OF EDUCATION MEETING MINUTES

March 19, 2024

The March 19, 2024 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Tomasine at 7:00 pm.

CALL TO ORDER

M. Benoit, M. Bower, A. Casinelli, R. Dunn, E. Oudette (7:40pm), J. Schmitt, S. Tomasine
D. Bedette, K. Crombie, D. Hawkins, J. Huntington, K. Klumpp, L. Krueger, C. Puinno, P. Young

TRUSTEES PRESENT

**ADMINISTRATION
PRESENT
OTHERS PRESENT
PLEDGE OF ALLEGIANCE
and
DISTRICT MISSION
STATEMENT**

The District Mission Statement was read by Trustee Schmitt.

Motion made by Trustee Dunn and seconded by Trustee Bower
MOVED, that the Board of Education appoint a clerk pro tem for this meeting.

**APPOINT A CLERK PRO
TEM**

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Casinelli and seconded by Trustee Dunn
RESOLVED, that the proposed agenda for March 19, 2024 be approved.

**ESTABLISH ORDERS OF
THE DAY**

Resolution Carried: 6 YES 0 NO

Approved the agenda

Speaker B. Hellner requested to hear back regarding what savings is being done for tax payers. He also requested backup documents for the meeting.

**PUBLIC REMARKS OR
COMMENTS**

PRESIDENT REPORT:

REPORTS

President Tomasine gave well wishes to everyone to have a great deserved spring break.

SUPERINTENDENT REPORT:

Superintendent L. Krueger shared a slideshow on the Superintendent's Report which included the following:

- Newfane Enrollment Study
- Capital Improvement Project Summer 2024
- Congratulations, Circuit Stomper
- Newfane High School Branch of the Ontario Shores Credit Union Grand Opening

- High School Musical Grease

The Superintendent’s Report slideshow can be found on the Newfane Central School District website.

- Athletic Update 2023-2024 Presentation which can be found on the Newfane Central School District website.

Superintendent L. Krueger and K. Klumpp presented the third draft of the Newfane Central School District 2024-2025 Budget Planning also located on the Newfane Central School District website.

COMMITTEE REPORT:

Curriculum Committee – The committee reviewed their goals and what improvement is needed to reach their goals.

Elementary Building Planning Team – They are developing culture climate and character. There has been discussion what are three areas of strength and three areas that need improvement.

District Safety & Facilities Committee – The committee is looking into adding more handheld radios to enhance communication and safety. Facilities will be making rounds reviewing building needs based on condition survey.

Student Safety Committee – there will be an update coming soon.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

NTA was represented by C. Gretz who shared the Superintendent’s day was a good day.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Schmitt and seconded by Trustee Bower RESOLVED, that the minutes of the February 27, 2024 meeting of the Board of Education be and are approved.

Resolution Carried: 7 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved meeting minutes
Encl. 2024.03.19.8A

Motion made by Trustee Schmitt and seconded by Trustee Bower RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2024.03.19.8B.

Resolution Carried: 7 YES 0 NO

Approved the classification and placement of students
Encl. 2024.03.19.8B

Motion made by Trustee Schmitt and seconded by Trustee Bower RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer’s Monthly Report for the period of February 2024.

Resolution Carried: 7 YES 0 NO

Accepted and file the Monthly Treasurer’s Reports
Encl. 2024.03.19.8C

Motion made by Trustee Schmitt and seconded by Trustee Bower RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period of January 2024.

Approved School Lunch and Loss Statements
Encl. 2024.03.19.8D

Resolution Carried: 7 YES 0 NO

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes except for A,B, and C.

Motion made by Trustee Dunn and seconded by Trustee Benoit RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation, for the purpose of retirement, of Lisa Erck from her School Nurse (RN) position, effective April 15, 2024.

Resolution Carried: 7 YES 0 NO

PERSONNEL ORDER OF BUSINESS

Accepted a resignation for the purpose of retirement L. Erck, School Nurse (RN) Encl. 2024.03.19.9A

Motion made by Trustee Benoit and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation, for the purpose of retirement, of Catherine Stedman from her Physical Education Teacher teaching position, effective June 30, 2024 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted a resignation for the purpose of retirement C. Stedman, Physical Education Teacher Encl. 2024.03.19.9B

Motion made by Trustee Dunn and seconded by Trustee Benoit RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation, for the purpose of retirement, of Melissa Dinino from her Elementary teaching position, effective June 30, 2024 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted a resignation for the purpose of retirement M. Dinino, Elementary Teacher Encl. 2024.03.19.9C

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the resignation, of Pamela Henderson from her School Monitor position, effective March 04, 2024 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted a resignation P. Henderson, School Monitor Encl. 2024.03.19.9D

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the resignation, of Cori Krause from her Food Service Helper position, effective March 19, 2024 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted a resignation C. Krause, Food Service Helper Encl. 2024.03.19.9E

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Jocelyn Wolcott residing in Burt, New York, be and is appointed to the position of School Nurse (RN), effective April 15, 2024 with a 52-week probationary period from April 15, 2024 through April 14, 2025 at a rate \$29.63 per hour, according to the terms and conditions of the CSEA collective bargaining agreement.

Appointed, J. Wolcott, School Nurse (RN) Encl. 2024.03.19.9F

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Cynthia Hejza residing in Newfane, New York, be and is appointed to the position of Assistant Cook, effective March 01, 2024 with a 6-week probationary period from March 01, 2024 to April 28, 2024 at a rate of \$17.21 per hour;

Appointed
C. Hejza,
Assistant Cook and
Substitute Cook
Encl. 2024.03.19.9G

FURTHER RESOLVED, that Cynthia Hejza also be appointed as a Substitute Cook according to the terms and conditions of the Cafeteria Personnel Association collective bargaining agreement.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be and are appointed to work supervision hours at Newfane Middle School during the 2023-2024 school year according to the provisions of Appendix E, Extra Service Positions, of the Newfane Teacher’s Association Collective Bargaining Agreement.

Appointed Middle School
Supervision Positions
Encl. 2024.03.19.9H

NAME	POSITION
Tom Burns	Academic Monitoring Program (AMP)
Kathleen McCabe	Academic Monitoring Program (AMP)
Emily Popple	Academic Monitoring Program (AMP)
Jessica Mullane	Academic Monitoring Program (AMP)
Molly Sheldon	Academic Monitoring Program (AMP)
Gina Walsh	Academic Monitoring Program (AMP)
Stephanie Burgess	Academic Monitoring Program (AMP)
Melissa Dinino (Sub)	Academic Monitoring Program (AMP)
Connor Hill	Intramurals

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following extracurricular club and organization operate for the 2023-2024 school year and that the following advisor be and is appointed according to provisions of Appendix C, Co-Curricular Stipends, of the Newfane Teacher’s Association Collective Bargaining Agreement.

Appointed Co-Curricular
advisors for the 2023-
2024 school year
Encl. 2024.03.19.9I

BUILDING	ACTIVITY	ADVISOR
High School	Musical 4 th Assistant	Victor Thibault

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals be and are approved as substitute employees in the district as listed below.

Appointed Substitute
Teachers
Encl. 2024.03.19.9J

APPLICANT	CERTIFICATION	EFFECTIVE DATE
Ruth Buzzard	Certified	March 11, 2024
Jenna Carmer	Non-Certified	March 11, 2024

Kristin Eberhart	Certified	March 11, 2024
Cara Ewell Hodkin	Non-Certified	March 11, 2024
Erin Gow	Non-Certified	March 11, 2024
Kevin LaForest	Non-Certified	March 11, 2024
Jennifer Snow	Non-Certified	March 11, 2024
Christina Tolli	Certified	March 11, 2024
Resolution Carried:	7 YES	0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals be and are approved as substitute employees in the district as listed below.

Appointed substitute
CSEA employees
Encl. 2024.03.19.9K

<u>APPLICANT</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Charles Henderson	Teacher's Aide (IA), School Monitor	March 11, 2024
Tracy O'Shea-Licinio	School Nurse - RN	March 14, 2024
Jennifer Gartin	School Nurse - RN	March 20, 2024
Resolution Carried:	7 YES	0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals, be and are approved as unpaid Assistants for the 2023-2024 school year in the sport noted, with the understanding that unpaid Assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.

Approved unpaid
Coaching Assistants
Encl. 2024.03.19.9L

<u>NAME</u>	<u>SPORT</u>
Tyler Gugliuzza	Baseball (V)
Robert Boyer	Softball (V)
Aaron Smith	Softball (JV/V)
Resolution Carried:	7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Ava Carr, be and is approved as an unpaid student teacher with Abigail Cimato, Math Teacher at Newfane Middle School, in affiliation with Buffalo State College coursework, effective April 9, 2024 through May 16, 2024.

Resolution Carried: 7 YES 0 NO

Approved A. Carr,
Student Teacher
Encl. 2024.03.19.9M

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual, be and is approved as an unpaid student participating in field work during the second semester of the 2023-2024 school year:

Approved field
experience of a college
student
Encl. 2024.03.19.9N

<u>STUDENT</u>	<u>BUILDING</u>
Marissa Fragale	Newfane Elementary School
Resolution Carried:	7 YES 0 NO

The New Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Schmitt and seconded by Trustee Dunn RESOLVED, upon the recommendation of the Superintendent of Schools, that Donna Winans, School Nurse, be approved to attend the NYSCSH Health Seminar in Albany, New York and the associated expenses incurred while traveling from April 12, 2024 through April 14, 2024 as outlined in Enclosure 2024.03.19.10A.

Resolution Carried: 7 YES 0 NO

NEW ORDER OF BUSINESS

Approved a conference request
Encl. 2024.03.19.10A

Motion made by Trustee Schmitt and seconded by Trustee Dunn RESOLVED, upon the recommendation of the Superintendent of Schools, that the following companies being the lowest responsible bidder, be and are awarded the bid as outlined below and in attachment 2024.03.19.10B, in relation to the Newfane Central School District Capital Project:

BP-01 Site Work Trades: Double A Services
BP-02 Theater Work Trades: Syracuse Scenery
BP-03 Electrical Work Trades: Frey Electric
BP-04 Masonry Work Trades: Morris Masonry
Resolution Carried: 7 YES 0 NO

Approved bids, Capital Project Phase 2
Encl. 2024.03.19.10B

Motion made by Trustee Schmitt and seconded by Trustee Dunn RESOLVED, upon the recommendation of the Superintendent of Schools, that the district policy listed below and annexed to this resolution as enclosure 2024.03.19.10C receive their first reading February 27, 2024 and their second and final reading on March 19, 2024.

#3210 Visitors to the School
Resolution Carried: 7 YES 0 NO

Adopted a policy
Encl. 2024.03.19.10C

Motion made by Trustee Dunn and seconded by Trustee Benoit RESOLVED, that the 2024-2025 School Calendar listed as Enclosure 2024.03.19.11A which was adopted on February 27, 2024 be amended to reflect the revised anticipated last student days of attendance.

Resolution Carried: 7 YES 0 NO

OLD ORDER OF BUSINESS

Amended the BoE meeting calendar
Encl. 2024.03.19.11A

J. Kneeland gave an update on the High School Varsity swim team and Victor swim team .

B. Hellner spoke on the NYS open government laws, members conducting public meetings, and would like a review of the policy on Superintendents living in district.

CONCLUDING ORDERS OF BUSINESS

Public remarks or comments

This time was used for trustees to share information without action.

Anything for the “good of the order”

- Cafeteria & Food Service

PRESENTATIONS FOR THE NEXT MEETING

Motion made by Trustee Dunn and seconded by Trustee Benoit
MOVED, that the Board of Education enter Executive Session to discuss a
specific personnel matter.

Executive Session

Resolution Carried: 7 YES 0 NO
Meeting recessed at: 8:38 pm reconvened at: 9:18 pm

Motion made by Trustee Schmitt and seconded by Trustee Benoit
MOVED, that the Board of Education adjourn the meeting.

ADJOURNMENT
Respectfully submitted,

Resolution Carried: 7 YES 0 NO
Meeting adjourned at: 9:20 pm

James Schmitt
Clerk Pro Tem

Crystal Frank
District Clerk